

International Journal of Police, Security and Criminal Justice

Submission Guidelines and Policy

1. About the Journal: ‘International Journal of Police, Security and Criminal Justice (IPSC)’ (ISSN: 2582-581X) is a multidisciplinary, biannual, peer-reviewed research journal of ‘Sardar Patel University of Police, Security and Criminal Justice, Jodhpur’. The key scope of this journal includes scientific academic interaction of interdisciplinary and multidisciplinary researches in the field of police, security and criminal justice. This multidisciplinary journal invites research articles from a wide array of disciplines which include but are not limited to, Behavioral Sciences, Criminology, Criminal Justice and Police Studies, Computer Science, Cyber Security, Forensic Sciences, Information Technology, Gender Studies, History, International Affairs, Literature, Law, Management, Security Studies, Political Science, Public Administration, Basic Sciences, Sociology, Social Work, Victimology etc., provided the researches blended with the scope of this journal.

2. About Manuscript’s Submission: The original and quality article submissions from scholars, academicians, and professional communities are invited for this journal. The submitted manuscript must not have already been submitted or published either in any print form or online journal or book. Also, the manuscript must not be under consideration for publication elsewhere.

General Timeline for the Submission

	For January -June Issue	For July -December Issue
Submission of Articles	1 st January -15 th February	1 st July -15 th August
Peer-Review Process and Editorial Decision	16 th February-30 th March	16 th August-30 th September
Publication Process of the Journal	Before 30 th June	Before 31 st December

Note: Accepted Articles if not published within a particular issue's duration due to excess number of accepted papers, will be published in the future issues/volumes/special issues.

3. Guidelines for the Author(s) -Submission Policy

A. Mode of Submission: Contributors shall submit a soft copy of their original and unpublished pieces of research writings in English only, through e-mail at mangingeditoripsc@policeuniversity.ac.in latest by the deadline, as may be mentioned from time-to-time on the university website as and when the editorial board calls for the papers/articles to the journal. The submission must be accompanied by a Cover Letter including the following statements:

1. I confirm that I have read the submission policy and that my manuscript complies with the Journal's submission policy.
2. I confirm that the attached manuscript is not submitted or published elsewhere.
3. I confirm that all the required ethical standards including strict adherence to plagiarism policy have been followed by the authors of this attached manuscript.
4. I confirm that any part of the manuscript does not violate any copyright of others.
5. I confirm that the coauthor(s) of the article/paper have been informed about the submission of this article to the IPSC Journal, if any co-author(s) is/are there.

The scanned cover letter must include the corresponding author name and contact details, affiliation details and signature, date. The cover letter shall be addressed to The Managing Editor, 'International Journal of Police, Security and Criminal Justice (IPSC), SPUP-Jodhpur, attached and sent through email only.

B. Single File Manuscript: The manuscript/paper sent for publication in the journal should be in a single, MS Word 2007 and higher version's format file.

- Manuscript should be typed in 12 point, Times New Roman Font, with 1.5 spacing in MS Word format.
- Manuscript should not exceed 13-15 pages in all, A4 size pages. Preferably, the word limit for the article is 5000-6000 words.

- **First Page: Title with Authors Details**

- i. The title of the article should be bold, centered and typed in capital letters in 14 point Times New Roman Font.
- ii. The author(s) details should be 12 point Times New Roman Font, accordingly- full name » designation » subject »affiliation» postal address with pin code » email with alternate email if any » mobile/landline phone numbers.

- **Second Page: Abstract and Keywords**

- i. All manuscripts must be accompanied by a brief abstract (within 250 words) including key words. It should be in fully justified and italicized text. It should highlight research background, methodology, major finding and conclusion in brief.
- ii. The author(s) must mention 4 to 6 keywords. Key words should be listed alphabetically, separated by commas and with a full stop at the end.

- **Subsequent Pages**

- i. Language: Author can use either American or British version of English, but not mixture of these.
- ii. Article Title: It should be informative reflecting the true sense of the manuscript and within three lines.

- iii. **Pagination:** The page numbers should be centered at the bottom of every page.
- iv. **Headings:** All headings and sub-headings must be bold – faced, aligned left and fully capitalized.
- v. **Figures and Tables:** The title must be above the table and source of data should be mentioned below the figures and tables. Figures and tables should be centered and separately numbered. The authors should make sure that table and figures are referred to from the main text.
- vi. **Photographs:** Image files should be optimized to the minimum possible size without compromising the quality.
- vii. **Referencing and Citation:** ‘APA style referencing 6th/7th edition’ is to be followed throughout the manuscript. Specifically, alphabetical order of authors to be followed in referencing. The research article from the legal domain may follow ‘Bluebook Citation format (19th Ed.)’.

4. Policy on Ethical Matters: Authors must bear in mind that this journal strictly discourages submissions with unethical practices such as plagiarism of content, duplicate submission, citation manipulation, Data fabrication and falsification, improper author contribution or attribution, redundant publications. In case, violations of ethical guidelines are found, the publisher reserves the right to take action on it.